



National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS)  
**General Stormwater Permit for Construction Activity (MN R100001)**

## Subdivision Registration

Minnesota Pollution Control Agency

Construction Stormwater Permit Program

520 Lafayette Road North, St. Paul, MN 55155-4194

NO FEE

NOTE: This *Subdivision Registration* application is designed to allow a permittee to transfer the responsibilities of the NPDES stormwater construction permit for a **portion** of a site to another party without reapplying for permit coverage. Each new owner must complete this form and each new owner will be assigned a registration number that is specific to the site identified on this form.

This form should be used only for projects covered under the Phase II permit (MN R100001). If you wish to transfer the responsibilities for the **entire** site, you must use the *Application for Permit Transfer/Modification* form, which is available at the MPCA Web site, [www.pca.state.mn.us/water/stormwater/stormwater-c.html](http://www.pca.state.mn.us/water/stormwater/stormwater-c.html).

An *Application for General Stormwater Permit for Construction Activity* must be used to obtain a new permit.

Refer to the *NPDES/SDS General Stormwater Permit for Construction Activity* (MN R100001) and the original owner's coverage notification letter as you complete this form. Call the MPCA Customer Assistance Center at 651-297-2274 or 800-646-6247 (in Minnesota) for assistance.

### Subdivision Registration Prerequisites

1. Do you have a copy of the site's original Stormwater Pollution Prevention Plan (SWPPP)? This can be obtained from the original permittee. ☐ Yes ☐ No
2. Which SWPPP will you be using to meet the permit requirements for this site?
  - a. The site's original SWPPP ☐ Yes
  - b. A SWPPP I have developed according to the requirements under the permit ☐ Yes
3. Do you have a copy of Minnesota's NPDES/SDS General Stormwater Permit for Construction Activity? (It's available from the MPCA Web site, the MPCA, or the original permittee) ☐ Yes ☐ No



**STOP** A SWPPP must be developed prior to submitting this form. Subdivisions may either use the SWPPP developed by the original owner or develop and implement their own SWPPP. Subdivisions registrants must also have a copy of the permit. Complete the above requirements before submitting this registration. **Continue** if you responded **yes** to questions 1 and 3. Make sure to answer question 2.

### Construction Activity Information

4. Stormwater Permit Identification Number **MN R100001-C000** ☐ ☐ ☐ ☐ ☐  
*See Notice of Stormwater Permit Coverage or coverage notification letter*
5. Project Name (As listed on the initial permit application) \_\_\_\_\_
6. Subdivision Project Name (if applicable) \_\_\_\_\_
7. Subdivision Location  
*Briefly describe where construction activity occurs and what portion of the project will be under your ownership or control.*  
\_\_\_\_\_  
Example: Intersection of 45th Street and Irving Avenue, Lots 1-17. Include list of addresses if available  
\_\_\_\_\_  
City or Township \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
County Parcel ID # Attach list if necessary \_\_\_\_\_
8. Project Map Is the required 8 1/2 x 11" United States Geological Survey (USGS) 7.5 minute quad or equivalent map indicating the location of property covered under this permit and under your ownership attached? ☐ Yes

## Responsible Parties

### 9. New Owner

Business or Firm Name			Federal Tax ID	State Tax ID ( ) - ext.
Last Name	First Name	Title	E-mail	Telephone (include area code)
Mailing Address			City	State Zip Code ( ) - ext.
Last Name (Alternate Contact)		First Name	E-mail	Telephone (include area code)

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify under penalty of law that I have read, understood, and accepted all terms and conditions of the NPDES/SDS General Stormwater Permit Construction Activity (MN R100001) that authorizes Stormwater discharges associated with the construction site identified on this form.

X

Authorized Signature

Date

*This form must be signed by:*

- **Corporation:** a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application.
- **Partnership or Sole Proprietorship:** a general partner or the proprietor.
- **Municipality, State, Federal or Other Public Agency:** principal executive officer or ranking elected official.

### 10. New Contractor

Business or Firm Name			Federal Tax ID	State Tax ID ( ) - ext.
Last Name	First Name	Title	E-mail	Telephone (include area code)
Mailing Address			City	State Zip Code ( ) - ext.
Last Name (Alternate Contact)		First Name	E-mail	Telephone (include area code)

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

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